

# The Mississippi State Board of Examiners For Licensed Professional Counselors

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Jackson, MS 39201

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## Minutes for Special Called Meeting via Teleconference

June 19, 2013

### Board Members Present by Teleconference:

Dr. Glenn Waller, Chair

Dr. Walter Frazier

Dr. Susan Carmichael

Dr. Kenisha Gordon

Dr. Lela Weems

### Others Present in Physical Location by Teleconference:

Ms. LeeAnn Mordecai, Executive Director

Ms. Alice Gorman, Cornerstone Consulting

### Legal Counsel Present in Physical Location by Teleconference:

Ms. Margarette Meeks, Attorney General's Office

Ms. Leyser Q. Hayes, Special Assistant, Attorney General's Office

### **Call to Order**

The special called teleconference meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors was called to order by Board Chair, Glenn Waller at 12:45 p.m. Roll call of the board members was taken. The physical location for the meeting was the 4<sup>th</sup> Floor; Suite 402; Robert E. Lee Building; Jackson, Mississippi.

## Board Operations

- I. New business:
- A. Payment of bills – Motion by Walter Frazier, seconded by Kenisha Gordon, carried to authorize payment of items 1- 23 on “Outstanding Invoices Report” dated June 14, 2013, in the amount of \$16,328.43 less \$18.08 line item #21 for total payment of \$16, 310.35.
  - B. Z-1 –FY 14 & Z-1 FY13 for escalation of funds - Motion by Walter Frazier, seconded by Lela Weems, carried to approve change in budget through end of FY13 which requires escalation of funds and to give Glenn Waller, Board Chair, authorization to sign Z1 for FY 14 and F13.
  - C. Office Lease – Motion by Walter Frazier, seconded by Kenisha Gordon, carried to enter into lease for 2014 and give authorization to Chair, Glenn Waller to sign two copies of lease and forward to Board office.
  - D. Conference Line – Discussion TABLED to contract with Century Link for conference line for the Board office for teleconference Board meetings until additional information regarding fees can be obtained or additional vendors can be determined.
  - E. Cornerstone Contract – Motion by Walter Frazier, seconded by Kenisha Gordon, carried to propose Amendment 2 to existing contract with Cornerstone Consulting, Inc. to extend until July 31, 2013, and give Chair, Glenn Waller authorization to sign contract extension.
- II. Old Business:
- A. The following 8 applications for Candidacy have been licensed due to the Board office receiving official notification of passing NCE score from NBCC:
    - Gill-McGee, Ayanna E.
    - McGowan, Mauree
    - Mersdorf, Michelle Elaine
    - Chandler, Reta
    - Meteer, Cathy G.
    - Robinson, Cynthia A.
    - Wagenaar-Smith, Elizabeth
    - Shumaker, Michael
    - Busby-Robinson, Patricia
  - B. Motion by Walter Frazier seconded by Lela Weems, carried to authorize Glenn Waller to sign Public Meeting Notice Security Maintenance Form and for Executive Director, LeeAnn Mordecai to post public meeting notices to website.

At this time Lela Weems and Kenisha Gordon left the teleconference.

**Adjournment**

Meeting was adjourned at 3:10 p.m. due to lack of quorum.

III. Old business:

- A. Clearing of Applications with Hold Pending for Background checks - Tabled until July 19, 2013 Board Meeting due to lack of quorum.
- B. Complaint recommendations - Tabled until July 19, 2013 Board Meeting due to lack of quorum.

IV. Next meeting: July 19, 2013, Room 402 Robert E. Lee Building, 9:00 a.m.

Approved this the 16th day of August, 2013.

\_\_\_\_\_/s/\_\_\_\_\_  
Glenn Waller, Chair

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Lela Weems, Vice Chair

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Kenisha Gordon, Secretary

\_\_\_\_\_/s/\_\_\_\_\_  
Walter Frazier

\_\_\_\_\_/s/\_\_\_\_\_  
Susan Carmichael