

Mississippi State Board of Examiners for Licensed Professional Counselors

The Hub, 301E, Main Street, Starkville, MS 39759

Strategic Planning

Thursday, September 26, 2024

Minutes

I. Call to Order

The Special Called Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors (“Board”) was called to order at 9:15 a.m. by Dr. Kim Sallis, Chair (“Chair”) on Thursday, September 26, 2024. The meeting was held at The Hub, 301E, Main Street, Starkville, MS 39759. A roll call of board members was made, and a quorum was held.

BOARD MEMBERS PRESENT

Dr. Kimberly Elam Sallis, Chair Congressional District I

Dr. Melissa Windham, Vice-Chair, Congressional District III

Dr. Richard Strebeck, Secretary, Congressional District-at-Large

Sherry Bouldin, Congressional District II

Dr. Shelbi Bradley, Congressional District IV

OTHERS PRESENT

Ms. LeeAnn Mordecai, Executive Director, LPC Board

Ms. Alexis Morris, Special Assistant Attorney General

II. Strategic Planning

- A. Dr. Bradley motioned, seconded by Ms. Bouldin, to approve travel for the Strategic Planning meeting. The motion passed with a vote of 5-0.
- B. Ms. Bouldin motioned, seconded by Dr. Bradley, to approve travel and conference fees for the Mississippi Counseling Association. The motion passed with a vote of 5-0.
- C. The Board reviewed the FY 2027 5-Year Strategic plan.
- D. The Board discussed the application process and implementing an LPC-S checklist.
- E. Ms. Bouldin motioned, seconded by Dr. Strebeck, to recommend to the Mississippi Counseling Association to advocate removing 73-30-21 (1) (4) from the statute. The motion passed with a vote of 5-0.

Upon motion made by Dr. Strebeck, seconded by Dr. Windham, the Board voted to go into a closed

determination session to establish the need for an Executive Session. The motion carried with a vote of 5-0.

In the determination session, Dr. Bradley motioned, seconded by Dr. Windham, that the Board had reason to go into Executive Session [Mississippi Code Annotated §25-41-7 (b & d) and Mississippi Code Annotated §73-52-1 (1 & 2)]. The motion carried with a vote of 5-0.

At 11:08 a.m., the Board announced the need to enter an Executive session to the public for the aforesaid reason.

III. Executive Session

2024-25: The Board reviewed the final order. Dr. Windham motioned, seconded by Dr. Strebeck, to approve the Board Order as amended. The motion passed with a vote of 5-0.

2024-25: The Board reviewed the final order. Ms. Bouldin motioned, seconded by Dr. Bradley, to approve the Board Order as amended. The motion passed with a vote of 5-0.

Upon the conclusion of the Executive Session, Dr. Windham motioned, seconded by Dr. Strebeck, to exit the session. The motion carried with a vote of 5-0.

RETURN TO REGULAR SESSION

The Board resumed the regular session at 11:25 am. by announcing the actions taken within the Executive Session.

At 5:00 p.m., the Chair recessed the meeting until 9:00 a.m. on Friday, September 27, 2024.

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Strategic Planning

Friday, September 27, 2024

Minutes

IV. Call to Order

The Special Called Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors (“Board”) was called to order at 9:00 a.m. by Dr. Kim Sallis, Chair (“Chair”) on Friday, September 27, 2024. The meeting was held at The Hub, 301E, Main Street, Starkville, MS 39759. A roll call of board members was made, and a quorum was held.

BOARD MEMBERS PRESENT

Dr. Kimberly Elam Sallis, Chair Congressional District I

Dr. Melissa Windham, Vice-Chair, Congressional District III

Dr. Richard Strebeck, Secretary, Congressional District-at-Large

Sherry Bouldin, Congressional District II

Dr. Shelbi Bradley, Congressional District IV

OTHERS PRESENT

Ms. LeeAnn Mordecai, Executive Director, LPC Board

Ms. Alexis Morris, Special Assistant Attorney General

Upon motion made by Dr. Strebeck, seconded by Dr. Windham, the Board voted to go into a closed determination session to establish the need for an Executive Session. The motion carried with a vote of 5-0.

In the determination session, Dr. Bradley motioned, seconded by Dr. Windham, that the Board had reason to go into Executive Session [Mississippi Code Annotated §25-41-7 (b & d) and Mississippi Code Annotated §73-52-1 (1 & 2)]. The motion carried with a vote of 5-0.

The Board entered Executive Session at 9:04 am.

Dr. Strebeck motioned, seconded by Ms. Bouldin, to hire Abbi Roark as the full time Customer Service Representative IV starting on October 1, 2024.

Upon the conclusion of the executive session business, Dr. Windham motioned, seconded by Dr. Strebeck, to exit the session. The motion carried with a vote of 5-0.

RETURN TO REGULAR SESSION

The Board resumed the regular session at 9:07 am. by announcing the actions taken within the Executive Session.

V. Strategic Planning

- A. Upon request of the Secretary of State, the Board discussed group supervision, Rule 4.3.B.1.d. Dr. Windham motioned, seconded by Dr. Bradley, to revise Rule 4.3.B.1.d to “Group supervision will be acceptable for not more than fifty (50) hours of the required one hundred (100) hours of individual supervision.” The motion passed with a vote of 4-0-1. Dr. Strebeck abstained from the vote.
- B. The Board discussed the presentations for MCA 2024.
- C. The Board discussed the implementation of CE Broker.
- D. The Board discussed the website and online portal. Dr. Strebeck, seconded by Dr. Windham, motioned to approve the ProsonITech contract. The vote carried with a vote of 5-0.
- E. Dr. Sallis motioned, seconded by Dr. Windham, to require LPC-S supervision contracts to use a Board approved template. The vote carried with a vote 5-0.
- F. Dr. Strebeck motioned, seconded by Ms. Bouldin, to adopt the Supervision Contract Template as created by the Board. The vote carried with a vote 5-0.
- G. Dr. Windham motioned, seconded by Dr. Bradley, to adopt the Declaration of Practice Template as created by the Board. The vote carried with a vote 5-0.

VI. Adjournment

Dr. Windham motioned, seconded by Dr. Bradley, to adjourn the meeting. The motion passed with a vote of 5-0. The meeting was adjourned at 5:02 p.m.

Approved this the 7th day of November, 2024.

/s/
Board Chair

/s/
Board Member