

**Mississippi State Board of Examiners
for Licensed Professional Counselors**
Regularly Called Board Meeting

Robert E. Lee Building, 239 North Lamar Street, Suite 402
Jackson, Mississippi 39201

Wednesday, January 31, 2024
Minutes

BOARD MEMBERS PRESENT

Dr. Kimberly Elam Sallis, Chair, Congressional District I
Dr. Melissa Windham, Vice-Chair, Congressional District III (exited at 9:23; returned XXX)
Dr. Richard Strebeck, Secretary, Congressional District-at-Large
Kerri McKnatt, Congressional District II
Dr. Anthony Bullock, Congressional District IV

OTHERS PRESENT

Ms. LeeAnn Mordecai, Executive Director, LPC Board
Ms. Alexis Morris, Special Assistant Attorney General

I. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors (“Board”) was called to order at 9:00 a.m. by Dr. Kimberly Sallis, Chair (“Chair”) on Wednesday, January 31, 2024. The Board meeting was held at the Robert E. Lee Building, 239 North Lamar Street, Suite 402. A roll call of Board members was taken, and a quorum was present.

II. Board Operations

A. After reviewing and making corrections to the November 9, 2023 minutes, Dr. Windham motioned, Ms. McKnatt seconded, to approve the minutes as amended. The motion carried with a unanimous vote of 5-0.

III. Financial

- A. Ms. McKnatt motioned, Dr. Bullock seconded, to approve the travel for the meeting. The motion carried with a unanimous vote of 5-0. Noting that mileage rate has been updated to \$0.67 per mile.
- B. The Board reviewed and discussed the financial reports for December 2023 and January 2024.
- a. Dr. Sallis reported that she, Dr. Windham, and Ms. Mordecai met with the Senate appropriations committee and requested an additional \$100,000 for website

revisions to update the Board's website and integration with the Counseling Compact. The Board will explore options for deficit funding to begin the website development in the current fiscal year.

- b. The contractor for IT services for the Board is retiring effective June 30, 2024, and the Board will continue to research potential vendors and prepare the necessary Request for Proposal and will involve the state's ITS and Procurement offices to insure meet all requirements.
- C. The Board discussed issues related to account payables. The Board will research options for accounting services. Ms. Mordecai will take the lead on researching other agencies.
- D. Dr. Strebeck motion, seconded by Dr. Bullock, to purchase 1 office chair and 8 replacement chairs in the boardroom. The motion carried with a unanimous vote of 5-0.
- E. Executive Director salary increase.
 - a. Was discussed in Executive Session and tabled.

IV. Board Attorney Updates

A. Continuance Rule

- a. Ms. Morris suggested that the Board adopt a Rule revision to address attorney motions for continuance. The Board reviewed the minutes from October 4, 2023 regarding motions for continuance. Ms. McKnatt motioned, seconded by Dr. Bullock, to revise the proposed rule as follows:

Rule 8.6: Continuances

- A. Hearings shall be held before a quorum of the Board at the time and place designated in the summons unless a continuance is granted for a showing of good cause.
- B. A motion for a continuance must be filed with the Board, in writing, at least ten (10) days prior to the scheduled hearing upon a showing of good cause.
- C. The Executive Director may review the first request for continuance and, after speaking with the Board attorney, investigating board member, and/or the Chair, may grant or deny the request.
- D. The Board must review the second and all subsequent requests for continuance. No more than two (2) continuances of the hearing will be granted without a showing of good cause.

The motioned passed with a vote of 4-0 as follows:

Aye – Dr. Sallis Absent – Dr. Windham Aye – Dr. Strebeck
Aye – Dr. Bullock Aye – Ms. McKnatt

B. Ethics Consult

- a. Dr. Windham motioned, seconded by Dr. Bullock, to create a list of investigators/consultants for Board members to use as a resource while

investigating Board complaints. After some discussion, Dr. Windham withdrew the motion.

- b. The Board further discussed that this procedure is in place under Statute 73-30-23 and can be adopted as an internal policy.
- C. The Board discussed the need for a Statute change for a Summary Suspension option as part of the complaint process.
- D. Expansion of the definition of a Counselor
- a. The Board discussed the need to add an Advertising Statute. Attorney Morris will develop proposed language for Advertisement.
- E. Informal Conference
- a. Ms. Morris suggested that the Board adopt a Rule revision to allow for an Informal Conference. Dr. Windham motioned, seconded by Ms. McKnatt, the following rule change:

Rule 8.7: Informal Conferences

Prior to the imposition of disciplinary sanctions against a Licensee, the Licensee or the Investigating Board Member (or designated Investigator) may request an Informal Conference. The purpose of the Informal Conference is to develop a proposed Agreed Order for the Board's consideration.

- A. Informal Conferences shall be attended by the Board Attorney or designee, the investigating board member, and/or other representatives of the Board as the Board Chair and Board Attorney may deem necessary for the proper conduct of the Conference. The Licensee and/or the Licensee's Attorney shall attend the Informal Conference and shall be provided an opportunity to present information and to be heard.
- B. The Complainant may also attend the Informal Conference and shall be provided an opportunity to present information regarding charges based upon the information provided. Nothing herein requires a Complainant to attend an Informal Conference.
- C. Informal Conferences are not official meetings of the Board.
- D. A proposed Agreed Order shall be presented to the Board for its review at a Board Meeting. At the conclusion of its review, the Board shall approve, amend, or disapprove the proposed Agreed Order.
 - a. Should the Board approve the proposed Agreed Order, the appropriate notation shall be made in the minutes of the Board and shall be entered as an official action of the Board.
 - b. Should the Board amend the Agreed Order, the Board Attorney or designee shall contact the Licensee and/or the Licensee's Attorney regarding the Board amendments to the proposed Agreed Order. The Licensee will be given an opportunity to concur or reject the amended proposed Agreed Order. If the Licensee does not concur within 30 calendar days, the case shall be scheduled for a hearing.

- c. Should the Board disapprove of the proposed Agreed Order, the case shall be scheduled for a hearing.

The motion carried with a unanimous vote of 5-0.

F. The Board discussed the advertising statute for counseling services.

V. AASCB Board Training Modules Update/Reminder

Dr. Sallis and Dr. Bullock reported to the Board about the AASCB Board Training Modules and reminded other Board members to complete the training prior to the expiration of the purchased modules.

VI. Report to Board on AASCB Meeting in Arizona

Dr. Sallis, Ms. Mordecai, and Dr. Strebeck reported to the Board about the AASCB conference.

VII. Discussion of Counseling Regulatory Boards Summit Meeting – June 2024

Dr. Strebeck motioned, seconded by Dr. Bullock, to approve travel for Board members, the Executive Director, and Board Attorney to attend the NBCC Counseling Regulatory State Board Summit meeting in June 2024. The motion carried with a unanimous vote of 5-0.

VIII. Old Business

A. The Board reviewed potential discipline tier.

IX. New Business

A. The Board discussed issuing licensing certificates electronically and will begin process with applicants from this meeting. To request a hard copy of the wall certificate from the Board, licensees may process through their portal.

B. Dr. Strebeck motioned, seconded by Ms. McKnatt, to approve the Executive Director sending a survey seeking comments from licensees regarding the new website design. The motion carried with a unanimous vote of 5-0.

C. Ms. Mordecai discussed with the Board options for creating a new website.

D. The Board discussed the potential for using CE Broker to manage continuing education and to invite them to present at the February meeting.

E. The Board will present on ethics and supervision at the Woodall Conference.

X. Executive Session

CLOSED DETERMINATION/EXECUTIVE SESSION

Upon motion at 3:25 p.m. made by Dr. Windham with a second by Dr. Bullock, the Board voted to go into a closed determination session to establish the need for an Executive Session. The motion carried with a vote of 5-0.

In the determination session, Dr. Strebeck motioned, with a second by Ms. McKnatt, that the Board had reason to go into Executive Session [Mississippi Code Annotated §25-41-7 (b & d) and Mississippi Code Annotated §73-52-1 (1 & 2)]. The motion carried with a vote of 5-0.

Agreed Order

2021-35: Dr. Windham motioned, seconded by Ms. McKnatt, to accept the agreed order as signed by the licensee. The motion carried 4-0-1. The vote was as follows:

Abstain – Dr. Sallis	Aye – Dr. Windham	Aye – Dr. Strebeck
Aye – Dr. Bullock	Aye – Ms. McKnatt	

Board Request

Dr. Strebeck motioned, seconded by Dr. Bullock, to deny Ms. Gray's request. The motion carried with a unanimous vote of 5-0.

Dr. Strebeck motioned, seconded by Dr. Bullock, to grant Ms. Heath-Davis' request to return to active status. The motion carried with a unanimous vote of 5-0.

Dr. Strebeck motioned, seconded by Dr. Bullock, to deny Ms. Clark's request. The motion carried with a unanimous vote of 5-0.

Dr. Strebeck motioned, seconded by Dr. Bullock, to deny Ms. Clark's request. The motion carried with a unanimous vote of 5-0.

Dr. Strebeck motioned, seconded by Dr. Bullock, to set hearing date of February 29, 2024, for Ms. Reed's request for Show Cause Hearing for denied application. The motion carried with a unanimous vote of 5-0.

Dr. Strebeck motioned, seconded by Dr. Bullock, to set hearing date of February 29, 2024, for Ms. Rhodes-Fleming's request for Show Cause Hearing for denied application. The motion carried with a unanimous vote of 5-0.

Board Complaints

Dr. Windham

2023-35: Ms. McKnatt motioned, seconded by Dr. Strebeck, to accept Dr. Windham's recommendation to dismiss the complaint. The motion carried with a vote of 4-0-1, Dr. Windham abstained.

Dr. Bullock

2023-25: Dr. Windham motioned, seconded by Dr. Strebeck, to accept Dr. Bullock's recommendation to take no action. The motion carried with a vote of 4-0-1, Dr. Bullock abstained.

2023-29: Dr. Strebeck motioned, seconded by Dr. Windham, to accept Dr. Bullock's recommendation to take no action. The motion carried with a vote of 4-0-1, Dr. Bullock abstained.

2023-39: Dr. Strebeck motioned, seconded by Dr. Windham, to accept Dr. Bullock's recommendation to take no action. The motion carried with a vote of 4-0-1, Dr. Bullock abstained.

2023-26: Dr. Strebeck motioned, seconded by Ms. McKnatt, to accept Dr. Bullock's recommendation to take no action. The motion carried with a vote of 4-0-1, Dr. Bullock abstained.

2023-33: Dr. Strebeck motioned, seconded by Ms. McKnatt, to accept Dr. Bullock's recommendation to take no action. The motion carried with a vote of 4-0-1, Dr. Bullock abstained.

Dr. Sallis

2022-27: Dr. Windham motioned, seconded by Dr. Strebeck, to accept Dr. Bullock's recommendation to take no action. The motion carried with a vote of 4-0-1, Dr. Sallis abstained.

RETURN TO REGULAR SESSION

Upon motion by Dr. Windham, seconded by Ms. McKnatt, the Board resumed the regular session at 6:56 p.m. The motion carried with a vote of 5-0.

The Board announced the actions taken within the Executive Session.

XI. Adjournment

Dr. Sallis, Chair, adjourned the meeting at 6:57 p.m.

Approved this the _____ day of _____, 2024

_____/s/_____
Board Chair

_____/s/_____
Board Member

Dates for future meetings:

- February 29, 2024 – Cleveland, MS
- April 10, 2024 – Jackson, MS
- June 19, 2024 – 1pm by teleconference
- August 14, 2024 – Jackson, MS
- September 26-27, Strategic Planning Meeting, Starkville, MS
- November 7, 2024 – The White House Hotel, Biloxi
- January 24, 2025 – Jackson, MS

ADDENDUM A**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS****APPLICATION REVIEW - EXECUTIVE SESSION****Wednesday, January 31, 2024**

P-LPC Apps	BOARD DECISION	ABSTENTION	YAYS	NAYS
Adams, Jacqueline Jarrett	P-LPC		5	0
Andrews, Rachel Diane	P-LPC		5	0
Baker, Keith LeVeq	P-LPC		5	0
Benford, Ashia Kenyetta	DENIAL		5	0
Bennett, Lisa Lynn	CONTINUED REVIEW		5	0
Buckhaultner, Monique LaTrice	CONTINGENT		5	0
Burnett, Kristopher Tredel	CONTINGENT		5	0
Caples, Michael L.	CONTINGENT		5	0
Carr, Brittany Nicole	CONTINGENT		5	0
Carter, Jasmine Jeanay	P-LPC		5	0
Chappell, Pornsawan	CONTINGENT		5	0
Dixon, Michelle L	P-LPC		5	0
Downs, Felicia Faye	P-LPC		5	0
January, Jazzlyn M	CONTINGENT		5	0
Jones, Pamela J	CONTINGENT		5	0
Jones, Tiffani Nicole	DENIAL		5	0
Kirkland, Yolanda M	CONTINUED REVIEW		5	0
Knowles, Alana Renae	P-LPC		5	0
Lee, Imani Rebecca RaQuel	CONTINUED REVIEW		5	0
Lindsey, Stephanie D.	CONTINGENT		5	0
Martin, Ira James	CONTINGENT		5	0
McGrew, Darreneka Lynette	CONTINGENT		5	0
McKinnis, Sharon Yvette	CONTINGENT		5	0
McLean, Madison Elizabeth	CONTINGENT		5	0
Mesmer, Emily K	P-LPC		5	0
Pearson, Allison Page	CONTINGENT		5	0
Powell, Ardrena Renee'	DENIAL		5	0
Powell, Tabatha Sherife	DENIAL		5	0
Reynolds, Amy Nicole	CONTINGENT		5	0
Sterner, Robin Michelle	P-LPC		5	0
Walker, Mira K	P-LPC		5	0
Weatherspoon, Frankeya Elisha	P-LPC		5	0
Weatherspoon, Tency Noel	CONTINUED REVIEW		5	0

Weems, Rebecca Leigh	CONTINUED REVIEW		5	0
Williams, Allyn Flemmons	CONTINUED REVIEW		5	0
Williams, Shanytta Denise	CONTINGENT		5	0
Williford, Victoria Elizabeth	CONTINGENT		5	0
Rawlings, Valencia Shardai	P-LPC		5	0
P-LPC to Licensure Apps	BOARD DECISION	ABSTENTION	YAYS	NAYS
Alexander, Ashley Thomas	LICENSURE		5	0
Bradley, Destiny D	LICENSURE		5	0
Brown, Cassandra Denise	LICENSURE		5	0
Corley, Roger Dale	LICENSURE		5	0
Cummings, Paul Robert	LICENSURE		5	0
Davis, Jessie Lee	LICENSURE		5	0
Earwood, Anne Overton	LICENSURE		5	0
Harbin, Mary Elizabeth	LICENSURE		5	0
Hawkins, Hannah Alana	CONTINUED REVIEW		5	0
Kuhn, Marshall Henry	LICENSURE	Strebeck	4	0
Lewis, Katherine B	LICENSURE		5	0
Patterson, Bret David	LICENSURE		5	0
Reeves, Shelby Lynn	LICENSURE		5	0
Robinson, Candace Marie	LICENSURE		5	0
Rogers, Billy Trey	LICENSURE		5	0
Savidge, Margaret Anne	LICENSURE		5	0
Sladky, Amanda Rhealynn	LICENSURE		5	0
Smith, Emily Anne	LICENSURE		5	0
New Apps for LPC-S	BOARD DECISION	ABSTENTION	YAYS	NAYS
Crawford, Emory J	LICENSURE		5	0
Dean, Jessica Gibson	LICENSURE		5	0
Fletcher, LaShonna Denise	LICENSURE		5	0
Hammons, Lisa	CONTINGENT		5	0
Hogan, Renita A	LICENSURE		5	0
Kelly, Kimberly Ann	CONTINUED REVIEW		5	0
Mason, Kathrine	LICENSURE		5	0
Tate, Rekeka M	LICENSURE		5	0
White, Kelly Hampton	CONTINGENT		5	0

New Apps for LPC or Candidate	BOARD DECISION	ABSTENTION	YAYS	NAYS
Arena, Mellissa Ann	CONTINUED REVIEW		5	0
Kim, Michelle	DENIAL		5	0
Mack, Simone Elaine	CONTINUED REVIEW		5	0
Scanlon, Sarah Pavur	CONTINUED REVIEW		5	0
Slaughter, Kimberly Lynn	CONTINUED REVIEW		5	0

New Apps for Comity	BOARD DECISION	ABSTENTION	YAYS	NAYS
Bouillion, Barry James	LICENSURE		5	0
Forte, Parker Savanna	CONTINGENT		5	0
Herr, Dana Katherine	LICENSURE		5	0
McCaskill, Kimberly Smith	LICENSURE		5	0
Newell, Jamie Marie	CONTINGENT		5	0
Thayer, Brenda Kay	CONTINGENT		5	0
Totoro, Simone	LICENSURE		5	0
Vaughn, Polly Marie	CONTINGENT		5	0

New Apps for Universal LPC	BOARD DECISION	ABSTENTION	YAYS	NAYS
Laymon, Katharine Jean	LICENSURE		5	0

CR Apps for P-LPC	BOARD DECISION	ABSTENTION	YAYS	NAYS
Johnson, Adrienne Lamare ¹	CONTINGENT		5	0
Moss, Sandra Deloris	DENIAL		5	0
Strong, Kourtni K'Sara	DENIAL		5	0

In Memoriam	<u>Issue Date</u>	<u>License #</u>	
Resa Lauren Frederick	11/23/2015	2052	11/27/2023

MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS		
License Report to Board - January 31, 2024		

Licensed Since Last Meeting - November 9, 2023	Issue Date	Lic Number
Regan Moore Bernardoni	11/9/2023	P-1036
Rebecca Lauren Boyd	11/21/2023	P-1048
Elizabeth Ann Broadus	11/9/2023	P-1017
John David Bryant	11/9/2023	P-1042
Abigail Erin Campbell	11/9/2023	P-1018
Marques Ray Creer	12/8/2023	P-1059
Lauryn Elizabeth Cunningham	11/9/2023	P-1019
Roshanda Rochelle Daniel	12/13/2023	P-1063
Bobbie Jalancia Davis	11/9/2023	P-1043
Cathryn Noelle Dennis	11/30/2023	P-1050
Mary Katherine DeWeese	11/9/2023	P-1020
Candice Nicole Dorman	11/9/2023	P-1021
Cameron Blake Douglas	11/9/2023	P-1032
Brandon M. Fitzpatrick	11/20/2023	P-1049
Lauren Elizabeth Gallagher	12/14/2023	P-1064
Madeleine Kayne Graves	11/9/2023	P-1038
Madeline Jill Harris	11/9/2023	P-1044
Amy Lee Henderson	11/9/2023	P-1022
Haley Carmen Hillhouse	11/9/2023	P-1023
Chiquita Long Holmes	11/9/2023	P-1024
Melissa Sue Howard	11/9/2023	P-1025
Terrell Lewis Ivy	11/9/2023	P-1039
Jaquay Yvette Jackson	11/9/2023	P-1026
Patricia Noel Jackson	11/9/2023	P-1047
Violet Louise Jefcoat	12/6/2023	P-1057
Blanche Lee Jordan	1/3/2024	P-1066
Lashonda Lanese Lane	11/9/2023	P-1046
Stacy Lynn Leggett	12/19/2023	P-1065
Yin Luo	12/8/2023	P-1061
Kensley S. May	11/9/2023	P-1027
Ashton Chandrae' Miller	12/6/2023	P-1056
Casie Me'Chel Mitchell	11/9/2023	P-1028
Sherita U'tica Moss	12/8/2023	P-1060
Lula Bell Nichols	11/20/2023	P-1051
Bhakti Hitesh Patel	11/16/2023	P-1037
Timothy Lane Patterson	12/12/2023	P-1062

Claire Allison Peeck	11/9/2023	P-1029
Susannah Brooke Peleaz	12/5/2023	P-1052
Cleveland Woodrow Phinisee	11/9/2023	P-1031
Stephanie Lynn Piefer	11/9/2023	P-1030
Ellen Carol Porter	11/20/2023	P-1054
Anna Lauren Carr Ramsey	11/20/2023	P-1053
Terry James Session	11/20/2023	P-1041
Naomi Ruth Stephens	11/21/2023	P-1040
Andrew LaWayne Stokes	11/9/2023	P-1045
Juliet Rose Warriner	11/9/2023	P-1016
Eddie Lee Wells	11/9/2023	P-1033
Amanda Sumer White	11/9/2023	P-1034
Dawn Gatlin Williams	12/8/2023	P-1058
Iesha Janay Williams	11/9/2023	P-1035
Kennedy Joy ZumMallen	11/20/2023	P-1055
Nicole Lucyl Andrews	11/15/2023	3052
Tatiana Delfina Campbell	11/22/2023	3056
Rebecca Barbee Cassell	11/22/2023	3057
Wendy A. Dagley	11/15/2023	3050
LaKeshia Monique Fisher	11/27/2023	3059
Emily Ruth Goeglein	11/16/2023	3062
Savannah Scafide Harrison	11/9/2023	3047
Johanna Ball Fruge Landry	11/15/2023	3054
Karminee Kierra Love	11/15/2023	3048
Elizabeth Nicole Marquez	11/20/2023	3055
Cierra Danielle McCaleb	11/20/2023	3058
Rashada Ellen Murray	11/15/2023	3053
Tiffanie Laura Nix	11/30/2023	3060
Sherri Nicole Nozik	11/15/2023	3049
Caroline J. Phillips	12/5/2023	3061
Stacy N. Ricks	1/2/2024	3063
Keon DeAunte Stewart	11/15/2023	3046
Gabriel Marcellos Trotter Taylor	11/15/2023	3051
Izerial Q. Toles	1/2/2024	3064
Nicole Christine Valdes	11/15/2023	3045
John Albert Baker	11/9/2023	LPC-S #548
Phillip Dale Barry	11/9/2023	LPC-S #547
Emory J. Crawford	1/31/2024	LPC-S #559
Jessica Gibson Dean	1/31/2024	LPC-S #560
Raina Elizabeth Deer	11/9/2023	LPC-S #549
Martinese Hamilton Fitzpatrick	11/9/2023	LPC-S #551

LaShonna Denise Fletcher	1/31/2024	LPC-S #564
Renita A. Hogan	1/31/2024	LPC-S #561
Martha Jackson Hollingsworth	11/9/2023	LPC-S #552
Regina Williams Hood	11/9/2023	LPC-S #553
August M. Irving	11/9/2023	LPC-S #556
Kristy Wagner Laster	11/9/2023	LPC-S #555
Kathrine Mason	1/31/2024	LPC-S #562
Erica Peebles McElhenney	11/9/2023	LPC-S #554
Emily Vaughan Shiers	11/9/2023	LPC-S #550
Rekeka M. Tate	1/31/2024	LPC-S #563
Destinie C. Weems	11/9/2023	LPC-S #557
Natalie N. White	11/27/2023	LPC-S #558