

**Mississippi State Board of Examiners
for Licensed Professional Counselors**

Strategic Planning Meeting

Mary C. O’Keef Center
Ocean Springs, Mississippi 392564

Thursday, September 7, 2023
Minutes

I. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors (“Board”) was called to order at 9:14 a.m. by Dr. Kimberly Sallis, Chair (“Chair”) on Thursday, September 7, 2023. The Board meeting was held at the Mary C. O’Keefe Center, Ocean Springs, MS. A roll call of Board members was taken, and a quorum was present.

BOARD MEMBERS PRESENT

Dr. Kimberly Elam Sallis, Chair, Congressional District I
Dr. Melissa Windham, Vice-Chair, Congressional District III
Dr. Richard Strebeck, Secretary, Congressional District-at-Large
Ms. Kerri McKnatt, Congressional District II
Dr. Anthony Bullock, Congressional District IV

OTHERS PRESENT

Ms. LeeAnn Mordecai, Executive Director, LPC Board
Ms. Alexis Morris, Special Assistant Attorney General
Lesser Hayes, Special Assistant Attorney General
Lauren Jackson

II. Strategic Planning

- A. Ms. Jackson presented information regarding sanctioning processes related to board responsibilities. The Board discussed options for implementing sanctioning guidelines and developing a rubric for Board members to use in fulfilling Rule 8.2.E.
- B. Dr. Bullock motioned, seconded by Dr. Strebeck, to implement a case presentation authorization form to comply with Rule 8.2.E. After discussion, Dr. Bullock withdrew his motion.

CLOSED DETERMINATION/EXECUTIVE SESSION

Upon motion at 10:44 a.m. made by Dr. Strebeck with a second by Dr. Windham, the Board voted to go into a closed determination session to establish the need for an Executive Session. The motion carried with a vote of 5-0.

In the determination session, Ms. McKnatt motioned, with a second by Dr. Bullock, that the Board had reason to go into Executive Session [Mississippi Code Annotated §25-41-7 (b & d) and Mississippi Code Annotated §73-52-1 (1 & 2)]. The motion carried with a vote of 5-0.

C. The Board reviewed and revised the Pass/Fail Jurisprudence exam.

At 11:53 a.m. Dr. Windham, seconded by Ms. McKnatt, to exit the executive session. The motion carried with a vote of 5-0. Upon returning to open session, the Board announced the aforementioned action.

D. The Board reviewed and revised the Declaration of Practice requirements.

E. The Board reviewed and revised the Supervision Contract requirements.

F. The Board discussed the need for statutory changes.

G. Dr. Windham motioned, seconded by Dr. Bullock, to revise Rule 6.2.C.2.b as follows: Continuing Education Not Pre-approved. Licensees can submit a Continuing Education Verification Request to NBCC requesting that his/her/their continuing education hours to be approved by NBCC. (Pending OLRC/SOS approval.) The motion carried with a unanimous vote of 5-0.

H. The Board created a P-LPC application Packet for prospective applicants.

At 5:40 p.m., Dr. Sallis recessed the meeting until Friday, September 8 at 9 a.m.

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Friday, September 8, 2023
Minutes

III. Call to Order

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors (“Board”) was called to order at 9:11 a.m. by Dr. Kimberly Sallis, Chair (“Chair”) on Friday, September 8, 2023. The Board meeting was held at the Mary C. O’Keefe Center, Ocean Springs, MS. A roll call of Board members was taken, and a quorum was present.

BOARD MEMBERS PRESENT

Dr. Kimberly Elam Sallis, Chair, Congressional District I
Dr. Melissa Windham, Vice-Chair, Congressional District III
Dr. Richard Strebeck, Secretary, Congressional District-at-Large
Ms. Kerri McKnatt, Congressional District II
Dr. Anthony Bullock, Congressional District IV

OTHERS PRESENT

Ms. LeeAnn Mordecai, Executive Director, LPC Board
Ms. Alexis Morris, Special Assistant Attorney General
Lesser Hayes, Special Assistant Attorney General

- A. The Board reviewed and approved a P-LPC application Packet for prospective applicants.
- B. The Board discussed creating a training video reviewing LPC-S requirements.
- C. The Board discussed creating a training video explaining how to create an online account and apply for a license.
- D. The Board discussed how impaired professional networks protect the public.
- E. The Board reviewed instructional videos for creating a supervision contract, creating a Declaration of Practice, applying for a P-LPC, and how to file a complaint.
- F. The Board discussed changes to the log in portal to the website.

