

## MINUTES

**Mississippi State Board of Examiners for Licensed Professional Counselors  
Robert E. Lee Building  
239 North Lamar Street, Suite 402  
Jackson, MS 39201**

**Regular Board Meeting  
Wednesday, November 30, 2016**

### **Board Members Present**

Dr. Walter Frazier, Chair, Congressional District At Large  
Dr. Juawice McCormick, Vice-Chair, Congressional District IV  
Dr. Aretha Hargrove-Edwards, Congressional District II  
Steven Rollins Stafford, Congressional District III

### **Others Present**

Wm. Jeffrey Jernigan, Board Attorney, Special Assistant Attorney General  
John W. Eads, Special Assistant Attorney General  
LeeAnn Mordecai, Board Executive Director

### **Board Members Absent**

Congressional District I – Vacant

## **I. Call to Order**

The Regular Board meeting of the Mississippi State Board of Examiners for Licensed Professional Counselors (“Board”) was called to order at 9:17 a.m. by Dr. Walter Frazier, Chair (“Chair”) on Wednesday, November 30, 2016. The meeting was held in the Robert E. Lee Building, 239 North Lamar Street, Suite 402, Jackson, Mississippi 39201. A roll call of Board members was taken and a quorum was present.

## **II. Board Operations**

### **A. Minutes Approval**

It was motioned by Stafford, seconded by Frazier, and unanimously agreed that minutes of the September 21, 2016 meeting be approved with the following correction: change Stafford’s Congressional District from II to III.

It was motioned by Stafford, seconded by Frazier, and unanimously agreed that minutes of the September 30, 2016 teleconference meeting be approved as written.

It was motioned by Stafford, seconded by Frazier, and unanimously agreed that minutes of the November 2, 2016 meeting be approved as written.

It was motioned by Stafford, seconded by McCormick, and unanimously agreed that minutes of the November 3, 2016 meeting be approved as written.

It was motioned by Stafford, seconded by McCormick, and unanimously agreed that minutes of the November 4, 2016 meeting be approved as written.

### B. Financial Matters

The Board's FY16 Year-to-Date Expenditures and Encumbrances to Budget report, dated November 30, 2016, was reviewed.

Board members submitted travel vouchers for attendance at the meeting. It was motioned by Stafford, seconded by Hargrove-Edwards, and unanimously agreed to authorize payment of travel vouchers totaling \$309.96.

It was motioned by McCormick, seconded by Stafford, and unanimously agreed that Frazier sign the Memorandum of Understanding with the Office of the Attorney General for legal services to the Board.

### III. Executive Session

It was motioned by Stafford, seconded by McCormick, and unanimously agreed that the Board consider a motion to close the regular meeting to consider the necessity of an Executive Session. The Board determined that an Executive Session was needed to review applications, discuss a Final Administrative Order, and conduct administrative hearings. It was motioned by Stafford, seconded by Hargrove-Edwards, and unanimously agreed that the Board go into Executive Session. The Board entered into Executive Session at 9:58 a.m.

Attorney John W. Eads presented a Final Administrative Order in response to Complaints 2015-11 and 2015-12. It was motioned by Stafford, seconded by Hargrove-Edwards, and unanimously agreed that the Order be accepted as the Board's final decision.

The Board exited the Executive Session at 4:57 p.m.

Upon return to open session, the following was announced as actions taken while in Executive Session:

- Complaints were reviewed and discussed
- Requests for informal hearings were discussed/hearing dates set
- Applications were reviewed
- Licenses were signed

Regarding 2016-17, it was motioned by Stafford, seconded by Frazier, and unanimously agreed that the applicant be required to take additional coursework to meet Board requirements.

Regarding 2016-19, it was motioned by Stafford, seconded by Frazier, and unanimously agreed that the applicant must accrue a minimum of 3,500 supervised hours to meet Board requirements.

Regarding 2016-26, it was motioned by Stafford, seconded by Hargrove-Edwards, and unanimously agreed that the applicant must receive supervision as specified as specified in the Board rules and regulations.

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS  
APPLICATION REVIEW - EXECUTIVE SESSION  
Wednesday, November 30, 2016**

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<b>CR or Denied Apps for Licensure</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Ancira, Grace L.	Continued Review		4	0
Cooper, Kim Latice	Approved		4	0

<b>CR or Denied Apps for LPC-S</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Parker, LaQuita Smith	Approved		4	0
Yu, Fangzhou	Continued Review		4	0

<b>New Apps for Licensure</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Wyers, Dena Marie	Approved		4	0
Peterson, Nona L.	Approved		4	0
Smith, Taquila Quezzette	Continued Review	J. McCormick	3	0

<b>New Apps for Candidacy</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Mays, Jessica Camille	Continued Review		4	0
Preston, Michael William	Continued Review		4	0
Irvin, Sarah Danielle	Approved	J. McCormick	3	0

<b>Apps for LPC-S</b>	<b>BOARD DECISION</b>	<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
Steen-Brown, Adriann	No Quorum	J. McCormick Aretha Hargrove- Edwards		
Brownell, Shira	Approved		4	0
Yarbrough, Jennifer M. Smith	Continued Review		4	0
Slaven, Kristen A.	Continued Review		4	0
Bryant, Morgan Litchfield	Approved		4	0
Martin, Pamela Deloach	Approved		4	0

<b>Board Request</b>		<b>ABSTENTION</b>	<b>YAYS</b>	<b>NAYS</b>
White, Nakisha (Request to sit for Exam third time)	Continued Review		4	0
Beal, Anetia R. (Request to sit for Exam fourth time)	Continued Review		4	0
Stevenson, Jeana Michelle - Denied Application (Request for Administrative Hearing)	Scheduled Administrative Hearing 1/25/17 at 1:00 p.m.			
Meier, Hilary Nicole - Denied Application (Request for Informal Hearing)	Hearing to be scheduled			

<p><b>MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS</b></p> <p><b>License Report to Board - November 2, 2016</b></p>
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<b>Licensed Since Last Meeting - August 22, 2016</b>	<b>Issue Date</b>	<b>Lic Number</b>
Aaron Charisse Gough	11/7/2016	2127
Janice Moore Hopkins	11/7/2016	2129
Andrea Nichelle McMath	11/7/2016	2128
Christopher Michael Morabito	11/21/2016	2133
Kathleen Marie Sheffield	11/7/2016	2126
Tracy Marie Smith	11/14/2016	2132
Staci B. Stich	11/7/2016	2130
Ian Daniel Walker	11/7/2016	2125

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS**  
**Executive Session - November 30, 2016**

<b>COMPLAINTS</b>	<b>BOARD DECISION</b>	<b>Investigating Board Member</b>
2013-02		Update on Appeal
2014-12		Frazier - Compliance with Agreed Order
2015-09	Pending	J. McCormick
2015-11.1 & 11.2	order	G. Waller
2016-02	Pending	W. Frazier
2016-03 - denied application (M Johnson-Waldington)	hearing scheduled 1/25/17 at 1:00 p.m.	W. Frazier
2016-04	order	W. Frazier
2016-05	order	W. Frazier
2016-06	Pending	J. McCormick
2016-07	Pending	J. McCormick
2016-10	order	A. Hargrove-Edwards
2016-12	No Action	S. Stafford
2016-16	Pending	W. Frazier
2016-17 denied application (M Madaris)	hearing, November 30, 2016; 1:00 p.m.	J. McCormick
2016-18 denied application (R Gandy)	hearing, November 30, 2016; 1:20 p.m.	S. Stafford
2016-19 denied application (E Wells)	hearing, November 30, 2016; 1:40 p.m.	S. Stafford
2016-20	pending Agreed Order	J. McCormick
2016-21	Pending	J. McCormick
2016-22	Pending	S. Stafford
2016-23	hearing scheduled 1/25/17 at 1:00 p.m.	A. Hargrove-Edwards
2016-25	Pending	J. McCormick
2016-26 (denied application S Johnson)	hearing, November 30, 2016; 2:00 p.m.	S. Stafford
2016-27	Pending	J. McCormick

**MS BOARD OF EXAMINERS FOR LICENSED PROFESSIONAL COUNSELORS**  
**Executive Session - November 30, 2016**

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2016-04	order	W. Frazier
2016-05	order	W. Frazier
2016-06	Pending	J. McCormick
2016-07	Pending	J. McCormick
2016-10	order	A. Hargrove-Edwards
2016-12	No Action	S. Stafford
2016-16	Pending	W. Frazier
2016-17 denied application (M Madaris)	hearing, November 30, 2016; 1:00 p.m.	J. McCormick
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2016-21	Pending	J. McCormick
2016-22	Pending	S. Stafford
2016-23	hearing scheduled 1/25/17 at 1:00 p.m.	A. Hargrove-Edwards
2016-25	Pending	J. McCormick
2016-26 (denied application S Johnson)	hearing, November 30, 2016; 2:00 p.m.	S. Stafford
2016-27	Pending	J. McCormick

**IV. Next Meeting**

Regular Meeting of the Board

Wednesday, January 25, 2017, 9:00 a.m.  
Robert E. Lee Building  
239 North Lamar Street, Suite 402  
Jackson, MS 39201

Administrative Hearing of the Board

Wednesday, January 25, 2017, 1:00 p.m.  
Robert E. Lee Building  
239 North Lamar Street, Suite 402  
Jackson, MS 39201

**V. Adjourn**

The meeting was adjourned at 5:20 p.m. by Frazier.

Approved this the 23<sup>rd</sup> day of February, 2017.

/s/

/s/

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Board Chair

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Board Member